



## DEVELOPMENT INTERN 2021

**Duration:** November 1 - December 22, 2021

**Location:** Virtual, no travel required. A cell phone and laptop will be needed to phonebank and join meetings.

**Compensation:** \$20/hour, 7-10 hours a week. This is a temporary, part-time position.

**Deadline to Apply: October 17, 2021**

Are you passionate about youth activism & leadership? Are you driven to learn more about nonprofit fundraising? Join the Next Up team for an 8-week paid internship to help us reach our fundraising goals and learn some fundraising skills. In the process you're supporting our work to mobilize diverse young people to move Oregon forward through systems change and leadership development. In this position you will help with our end-of-year storytelling efforts (in line with best practices around ethical storytelling); support our [Give!Guide](#) campaign (an 8-week digital fundraising campaign on a platform built by Willamette Week); and contribute to our long-term plans by researching prospective funders.

### Responsibilities:

- Write handwritten thank-you notes to donors every week
- Contribute to donor and foundation research efforts, business partner research
- Participate in 2 phone banks to ask past donors to contribute
- Support with virtual fundraising events
- Collaboratively design and develop a storytelling project, involving interviews with community members (board, staff, donors, and students) in order to share stories during our Give!Guide campaign

### Qualifications:

- Availability during weekdays, for a total of 7-10 hours per week (schedule to be decided in partnership with the Development Coordinator)
- Desire to raise money to support youth organizing and building power
- Passion for social justice, youth justice, and racial justice
- Willingness to learn about nonprofit fundraising with an equity lens
- Strong sense of time management, and follow through on projects to meet goals
- Reliable and effective communicator, across differences

Black, Indigenous, people of color, people with disabilities, people of diverse sexual orientations, gender expressions, and identities are strongly encouraged to apply.

**Send a cover letter and resume to [hire@nextuporegon.org](mailto:hire@nextuporegon.org) to apply. Please feel free to reach out to our Development Coordinator at [em@nextuporegon.org](mailto:em@nextuporegon.org) if you have any questions.**