



## 2021 Youth Vote Intern Position Description

**Duration:** Monday, October 11th - Tuesday, October 26th (2.5 weeks); 2-4 hours per week, including virtual meetings on weekday evenings (see calendar on second page)

**Location:** Training and check ins with Next Up will be held virtually, all voter registration will be done in your schools classrooms. A cell phone or laptop will be needed to send emails, join meetings, and coordinate with teachers.

**Compensation:** \$17/hour, expect to dedicate 2- 4 hours a week. This is a seasonal, part-time position.

**Deadline to Apply:** Monday, September 20th by 6 pm

**Apply Here:** <https://nextuporegon.org/youth-vote-intern-application/>

Next Up mobilizes diverse young people to move Oregon forward through systems change, leadership development, and voter mobilization. It is more important than ever that we civic education, helpful information on how to vote, and voter registration is brought to Oregon classrooms, and is being presented in a relevant and impactful way. This is where we need you! Youth Vote Interns will be instrumental in helping reach thousands of students.

**Youth Vote Interns will lead a week-long voter registration effort at their own school!** This will look like coordinating with teachers to give at least seven classroom presentations, registering young people to vote, check-ins with Next Up staff, and participating in remote training. You'll learn voter registration, public speaking, and project coordination, all while making an impact.

### Responsibilities

- Attend all remote trainings which will cover voter registration basics, and tactics on how to effectively register your peers to vote
- Communicate with Next Up staff on a daily basis during the week long voter registration drive
- Coordinate outreach efforts with teachers and voter registration in all of your classrooms
- Perform at least 7 classroom presentations (you may have to do more outreach to other classes if you're in high school freshman and sophomore-level classes since only 16 y/o and older are eligible to pre-register to vote)
- Assist with tasks such as data entry, and voter registration entry as needed
- Monitor and communicate with staff and other interns through slack, email and/or text

### Qualifications

- You are a High School or College student currently attending school in Multnomah, Washington, or Clackamas county. For college students you must attend University of Portland, Lewis and Clark, Warner Pacific, Pacific University or Portland Community College.
- Strong sense of time management, and follow through on projects to meet goals
- An extremely reliable and effective communicator
- Desire to turn out the youth vote through voter registration and education, and passion for social justice
- Great problem-solving and organizational skills

To apply, please fill out [this form](#) by **Monday, September 20th by 6 pm**. Black, Indigenous, people of color, people with disabilities, people of diverse sexual orientations, gender expressions, and identities are strongly encouraged to apply.

# Calendar

Please hold these dates and times on your calendar in case you are accepted. \*calendar is subject to slight changes.

## October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
-	-	-	-	-	1	2
3	4	5	6	7	8	9
10	11 <b>Internship Begins</b>	12 3 - 6 pm pick up voter registration supplies from staff	13 <b>Virtual Training</b> 5 - 7 pm	14	15	16
17	18 <b>Voter Registration Drive Begins</b> (Class presentations all week) -->	19	20	21	22 <b>Voter Registration Drive Ends</b> - Staff will come collect cards this Friday	23
24	25	26 <b>Closing Celebration &amp; Data Entry</b> 5-7 pm  <b>Internship Ends</b>	27	28	29	30